### KS2 Acceptable Use Agreement

I understand that I must use school ICT systems in a responsible way, to ensure that there is no risk to my safety or to the safety and security of the ICT systems and other users.

Rules and responsibilities for my own personal safety:

* ﻿﻿I will only use technology in school for school purposes.
* ﻿﻿I will keep my passwords and usernames private.
* ﻿﻿I will only open/delete my own files.
* ﻿﻿I will make sure that all contact with other children and adults online is responsible, polite and sensible.
* ﻿﻿I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this, I will tell my teacher immediately.
* ﻿﻿I will not give out my own details such as my name, phone number or home address. I will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.
* ﻿﻿I will be responsible for my behaviour when using technology because I know that these rules are to keep me safe.
* ﻿﻿I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community.
* ﻿﻿I know that my use of technology can be checked and that my parent/ carer contacted if a member of school staff is concerned about my Online-Safety.

**Please complete the sections on the next page to show that you have read, understood and agree to the rules included in the Acceptable Use Agreement.**

This form is to be signed in agreement with the Pupil Acceptable Use Agreement.

Please complete the sections below to show that you have read, understood and agree to the rules included in the Acceptable Use Agreement.

I have read and understand the above and agree to follow these guidelines when:

* ﻿﻿I use the school systems and devices.
* ﻿﻿I use my own equipment out of the school in a way that is related to me being a member of this school e.g. communicating with other members of the school, website etc.

**Name: ...........................................................**

**Class:** **...................................................**

**Signed:** **...................................................**

**Date:** **...................................................**

### Foundation and Key Stage One Acceptable Use

This is how we stay safe when we use computers:

I will ask a teacher or suitable adult if I want to use the computers or iPads.

I will only use activities that a teacher or suitable adult has told or allowed me to use.

I will take care of the computer and other equipment.

I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong.

I will tell a teacher or suitable adult if I see something that upsets me on the screen.

I know that if I break the rules, I might not be allowed to use a computer.

Signed (child): ……………………………………………….